

## Truman Student Organization Web Account Update/Request

Requesting a New Website: ☐

☐ Requesting Update on An Existing Website: New Webmaster(s)

☐ I have read the Policies and Guidelines at <https://webdoc.truman.edu/support/policies-and-guidelines/> . (*Approval of your request requires you to complete this step.*)

Name of Group Making Request: \_\_\_\_\_

Web Address (new or existing): http://\_\_\_\_\_.truman.edu

### New Webmaster Information:

Print Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Truman Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

By signing this, I affirm that I have read the Policies and Guidelines at <https://webdoc.truman.edu/support/policies-and-guidelines/> and will be responsible for the usage of this account.

### Additional Webmasters Authorized to edit/maintain the group's website.

Name: \_\_\_\_\_ Truman Email: \_\_\_\_\_

Name: \_\_\_\_\_ Truman Email: \_\_\_\_\_

Remove Existing Webmasters? Remove All Existing ☐ Remove the Following Webmasters: ☐

Name: \_\_\_\_\_ Truman Email: \_\_\_\_\_

Name: \_\_\_\_\_ Truman Email: \_\_\_\_\_

### Advisor's Approval:

Print Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

By signing this, I affirm that I have read the Policies and Guidelines at <https://webdoc.truman.edu/support/policies-and-guidelines/> .

Center For Student Involvement Approval: Name: \_\_\_\_\_ Date: \_\_\_\_\_

☐ Yes, Group is chartered and in good standing.

☐ NO, Group is not active/chartered.

Other Requests or Special Instructions:

***\*\*Please return completed forms to IT Services, MC 111\*\****