

**Truman State University
Project Prioritization Criteria**

Project:	
Rater's Name:	

#	Prioritization Criteria	Scoring Choices	Score Assigned This X	Decision Weight	Weighted Score
1	Urgency - When must this initiative be complete? Two weeks 30 days 90 days 3 months 6 months 9 months 1 year Longer than a year	10 9 7 6 4 3 2 1		3%	0
2	Alignment - How well does this initiative support the University's Goals and Objectives? Directly Supports Moderately Supports Does Not Support	10 5 1		20%	0
3	Productivity - How much will this initiative increase productivity? High impact Medium impact Low impact Decreased Productivity	10 7 4 1		12%	0
4	Cost Savings - How much will this initiative save? High impact Medium impact Low impact Increase Costs	10 7 4 1		15%	0
5	Income Increases - How much will this initiative increase income? 51% or more 36% to 50% 21% to 35% 11% to 20% Less than 10% Decrease ROI	10 9 7 5 2 1		15%	0
7	Time to Complete - How long will it take to complete this initiative once started? Two Weeks 30 days 90 days 3 months 6 months	10 9 7 6 4		5%	0

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	9 months	3			
	1 year	2			
	Longer than a year	1			
8	Competitive Position - How will this initiative improve competitive position?			15%	0
	Dramatically increases	10			
	Generally increases	9			
	Has no effect	5			
	Generally decreases	2			
	Dramatically decreases	1			
9	Customer Service Levels - How will this initiative improve customer service levels?			15%	0
	Dramatically increases	10			
	Generally increases	9			
	Has no effect	5			
	Generally decreases	2			
	Dramatically decreases	1			
	TOTAL		0	100%	0