

Clear Form

Ticket # _____
Date Entered _____
Date Closed _____

Group Account Request Academic Course or Project

Please fill-in the form on-line and then print for signatures

Request: I am requesting an "Academic Project" Group Web Space.

Note: This is blank/project web space and is not intended to be used for course management. See <http://blackboard.truman.edu> for online course management support.

Course Name: _____

Course ID Number: _____

Requested Web Address: <http://>_____truman.edu
This name may be up to 63 alpha-numeric characters and may include a hyphen

Course Instructor: _____ Phone: _____ E-mail: _____

Signature: _____ Date: _____

By signing this, I affirm that I have read the [group account policy](#) and agree to be responsible for the usage of this account.

The website WILL be set up with FrontPage Server Extensions unless you specifically request otherwise! Check here if you do NOT want the extensions installed

Webmasters will be: Mac Users PC Users Linux/Unix Users Mixed

Additional webmasters authorized to edit/maintain the web space.

Name: _____ Truman Email: _____

* If there are several additional webmasters you may attach a separate sheet.

Class Dates: _____ **Website will be deleted two weeks after ending date.**

Check here if you would like to archive the website to a CD. Please provide a blank CD prior to ending date.

Approved By (Department Chair): _____ Authorized user on web space?

Print Name: _____ Phone: _____ E-mail: _____

Signature: _____ Date: _____

By signing this, I affirm that I have read the group account policy and agree to oversee responsibility for the usage of this account.

****Please return completed forms to the ITS, MC 111****