

Clear Form

Ticket # _____
Date Entered _____

Group Account Request University Office/Department

Please fill-in the form on-line and then print for signatures

Request: I am requesting a “Group” E-Mail Account Web Space

Name of Group Making Request: _____

Requested E-Mail USERNAME: _____

Web Address: http://_____truman.edu
This name may be up to 63 alpha-numeric characters and may include a hyphen.

Webmaster:

Print Name: _____ Phone: _____ Truman Email: _____

Signature: _____ Date: _____

By signing this, I affirm that I have read the [group account policy](#) and agree to be responsible for the usage of this account.

The website will be set up with FrontPage Server Extensions unless you specifically request otherwise! Check here if you do NOT want the extensions installed

Webmasters will be: Mac Users PC Users Linux/Unix Users Mixed

Additional webmasters authorized to edit/maintain the web space.

Name: _____ Truman Email: _____

Name: _____ Truman Email: _____

Name: _____ Truman Email: _____

Approved By (Department Chair):

Authorized user on web space?

Print Name: _____ Phone: _____ E-mail: _____

Signature: _____ Date: _____

By signing this, I affirm that I have read the [group account policy](#) and agree to oversee responsibility for the usage of this account.

Comments or Special Instructions:

****Please return completed forms to the ITS, MC 111****